

**RULES FOR THE ORGANIZATION OF THE DIPLOMA  
EXAMINATION  
IN NURSING IN FIRST-CYCLE STUDIES  
AT Powiślańska Academy of Applied Sciences**

**Legal basis for the regulations:**

The study program for the nursing major offered by the Faculty of Health Sciences is consistent with:

1. the Act of July 3, 2018 - Provisions introducing the Act - Law on Higher Education and Science (Journal of Laws 2022, item 574).
2. The Act of July 20, 2018 - Law on Higher Education and Science (i.e. Journal of Laws 2024, item 1571).
3. Act of July 15, 2011 on the professions of nurse and midwife (i.e. Journal of Laws 2024, item 814).
4. Act of December 22, 2015 on the Integrated Qualifications System (i.e. Journal of Laws 2024, item 1606).
5. Regulation of the Minister of Science and Higher Education of November 14, 2018 on the characteristics of the second degree of the Polish Qualifications Framework (Journal of Laws 2018, item 2218).
6. Regulation of the Minister of Science and Higher Education of September 27, 2018 on studies (i.e. Journal of Laws 2023, item 2787).
7. Directive 2005/36/EC of the European Parliament and of the Council of September 7, 2005 on the recognition of professional qualifications.
8. Regulation of the Minister of Science of October 10, 2024, amending the regulation on standards of education preparing for the profession of doctor, dentist, pharmacist, nurse, midwife, laboratory diagnostician, physiotherapist, and paramedic (Journal of Laws 2024, item 1514).
9. Regulation of the Minister of Health of November 29, 2012, on the National Accreditation Council for Nursing and Midwifery Schools (Journal of Laws 2021, item 1017),
10. Resolution No. 24/V/2021 of March 25, 2021, of the National Accreditation Council for Nursing and Midwifery Schools on the determination of detailed recommendations regarding the size of student groups in the field of nursing and midwifery.
11. Resolution No. 96/V/2019 of December 12, 2019, of the National Accreditation Council

for Nursing and Midwifery Schools on recommendations concerning the implementation of the program for education in the field of nursing skills and midwifery skills.

12. Resolution No. 14/VI/2022 of March 10, 2022 of the National Accreditation Council for Nursing and Midwifery Schools on detailed criteria for assessing compliance with educational standards in nursing and midwifery: first-cycle studies, second-cycle studies, practical profile, general academic profile.
13. Resolution No. 24/VI/2025 of March 27, 2025 of the National Accreditation Council for Nursing and Midwifery Schools on recommendations concerning the implementation of the study program in terms of the standard of equipment for simulation laboratories or a set of simulation laboratories enabling students of nursing to obtain first and second-cycle degrees, the practical and general academic profile of learning outcomes in the field of social skills and competences.
14. Resolution No. 23/VI/2025 of March 27, 2025, of the National Accreditation Council for Nursing and Midwifery Schools on recommendations for the development and assessment of practical skills and social competences in simulated conditions in the field of nursing – first and second cycle studies, practical profile, general academic profile.

## **I. General provisions**

### **§ 1**

1. Graduation in nursing takes place after passing the diploma exam with a minimum grade of satisfactory.
2. The purpose of the diploma examination is to assess the student's level of mastery of professional skills within the scope specified by the education standard and professional competences resulting from the Regulation of the Minister of Science of October 10, 2024, amending the regulation on educational standards for preparing to practice as a physician, dentist, pharmacist, nurse, midwife, laboratory diagnostician, physical therapist, and paramedic.

### **§ 2**

1. The conditions for admission to the diploma examination are:
  - 1) the student must have passed all subjects and exams provided for in the study program;
  - 2) completion of all practical classes and professional internships included in the program.

2. The studies end with a diploma exam consisting of a theoretical and a practical part (OSCE), which verifies the learning outcomes achieved under the study program.
3. The individual parts of the diploma exam are subject to separate, independent assessment criteria.
4. A positive final result is achieved only by a student who has received a positive grade in each part of the diploma examination, determined on the basis of the at the University (Appendix No. 1 – theoretical part and No. 2 – practical part).

### § 3

1. The diploma examination is conducted by the Examination Board, hereinafter referred to as the "Board," appointed by the Vice-Rector for Academic Affairs.
2. The composition of the Committee shall not be less than three persons, including the chairperson and members. In justified cases, the chairperson of the Committee may appoint a deputy.

## **II. Diploma examination**

### § 4

1. The diploma examination takes place on dates set by the Vice-Rector for Academic Affairs for teaching.
2. During the diploma examination, the student's mastery of learning outcomes in terms of knowledge, skills, and social competences in accordance with the study program applicable to the field of study is subject to evaluation by a committee.

### § 5

1. The committee conducting the diploma examination consists of:
  - 1) chairperson,
  - 2) examiners – academic teachers who are licensed to practice nursing and have at least two years of professional experience in the field relevant to the examination tasks being assessed,
  - 3) coordinator of the practical part of the diploma examination – OSCE (only for the practical part of the diploma examination).
2. Chair of the committee:
  - 1) approves the examination tasks for the theoretical and practical parts of the examination,

- 2) supervises the proper conduct of the exam,
  - 3) resolves any disputes arising during the exam,
  - 4) announces the exam results.
3. Examiners:
- 1) prepare examination tasks for the theoretical and practical parts of the diploma examination,
  - 2) assess the performance of examination tasks and the candidate's knowledge and skills using established assessment criteria.
4. Coordinator of the practical part of the diploma exam (OSCE):
- 1) plans the OSCE exam schedule and coordinates its course,
  - 2) cannot simultaneously be an examiner.

## § 6

1. During the diploma exam, separate scores are determined for the theoretical and practical parts (OSCE).
2. Students can obtain a maximum of 100 points from each of the theoretical and practical parts.
3. After completing both parts of the exam, the committee determines the result of the diploma exam.

## **II A. Diploma exam – theoretical part**

## § 7

1. The theoretical part of the diploma exam consists of completing a test containing exam tasks/questions in the field of nursing.
2. The exam tasks/questions are prepared by the members of the Committee on the basis of the current study program.
3. Each task/question is worth 1 point, and the maximum number of points a student can obtain in the test is 100.
4. In order to pass the theoretical part, a student must obtain at least 71 points out of a possible 100, i.e., a grade of at least satisfactory.
5. The documentation of the theoretical part of the diploma exam consists of a protocol (Appendix No. 3) together with the attached answer sheet for the exam questions.

## **II B. Diploma exam – practical part (OSCE)**

## § 8

1. The practical part of the diploma examination – OSCE (objective standardized clinical examination ) takes place at the Monoprofile Medical Simulation Center.
2. During the practical diploma examination, health and safety regulations and MCSM rules must be observed.
3. Students must report for the practical diploma exam at least 30 minutes before it start.
4. Before the exam, the chair of the examination committee or a member of the examination committee designated by him/her shall identify the students on the basis of their identity documents.
5. During the practical diploma exam, students are prohibited from using teaching aids, means of communication in the form of telephones, and any other communication devices. The use of the above-mentioned means of communication will result in failure of the task and a negative grade for the practical part of the diploma exam.
6. During the practical exam, students are not allowed to leave the MCSM without permission.
7. During the practical part of the diploma exam, sound and image are recorded. Before taking the OSCE exam, the student gives their written consent to the recording of the practical exam (Appendix 4).

## § 9

1. The examination tasks in the practical part of the diploma examination cover the scope of learning outcomes from three subjects: surgery and surgical nursing or internal medicine and internal nursing or pediatrics and pediatric nursing.
2. The student randomly selects the subject from which they will solve the exam task. The draw is conducted in the presence of the Commission on the day of successful completion of the theoretical part of the diploma exam .
3. A protocol is drawn up from the drawing of the subject for the practical part of the diploma exam, which is signed by the chair and members of the Commission (Appendix No. 5).
4. Only students who are performing their assigned tasks at that time are allowed to be present at the examination stations.
5. The coordinator of the practical part of the diploma examination supervises the movement of students to specific examination stations in accordance with the adopted schedule.

## § 10

1. Only one student taking the exam, at least one examiner, and, if the task requires it, a patient and/or technical assistant may be present at the examination station.
2. At each examination station, the student receives a written task, which they read and proceed to complete within the allotted time. It is not possible to extend the time for completing the task.
3. The student completes the task and is assessed on the basis of a checklist specified for the task.
4. The student receives 1 point for each criterion specified in the checklist that is met.
5. Omitting a criterion or completing it incorrectly results in 0 points.
6. The checklist also specifies critical criteria. Incorrect completion of a critical point in the task results in a failing grade.
7. Critical criteria are those elements of the procedure whose incorrect completion may result in a threat to the life and health of the patient and violate the safety of the patient and the student themselves.
8. The possibility of starting and the necessity of completing the task is indicated by the examiner.
9. After completing the task at the examination station, the student proceeds to the a written part, which is a description of the nursing process based on the task performed in the medical simulation. The student is provided with the conditions to write the exam task independently.
10. The condition for passing the practical part is to obtain at least 51 points out of a possible 100, i.e., a grade of at least satisfactory.
11. The Commission draws up a report (Appendix 6) on the course of the practical part of the diploma exam, to which the exam task form is attached.

### **III. Diploma exam result and study result**

## § 11

1. After completing both parts of the examination, the Commission determines the overall result of the diploma examination.
2. The diploma exam result is the arithmetic mean of the grades obtained in the theoretical and practical parts.
3. The student has passed the diploma examination if, as a result of the examination procedure, he/she has obtained at least a satisfactory grade.
4. The results of the diploma examination are documented by the Commission in the minutes of the examination procedure: individual (Appendix 7) and collective (Appendix 8).

## § 12

1. The Commission determines the final result of the studies in accordance with the principle specified in the study regulations, according to which the result of the studies is the sum of:
  - 1)  $\frac{2}{3}$  of the arithmetic mean of the grades obtained during the course of study,
  - 2)  $\frac{1}{3}$  of the grade from the diploma examination.
2. The results of the studies shall be documented in the program protocol (Appendix No. 9).
3. The documentation of the diploma examination shall be kept in the University's files in accordance with the rules laid down in separate regulations.

## § 13

Upon completion of studies in the field of nursing, the student shall obtain a bachelor's degree in nursing.

## **IV. Final provisions**

## § 14

1. A student who, for reasons beyond their control, did not take the diploma exam, interrupted the exam, or failed the exam on the first date, may take the exam in accordance with separate regulations specified in the Study Regulations.
2. In the event of receiving a failing grade in the practical part of the diploma examination, but a passing grade in the theoretical part of the diploma examination, the student retains this grade in the second exam date and only retakes the practical part of the diploma exam.

## § 15

1. The grade determined in accordance with the provisions of these regulations is not subject to appeal.
2. All decisions made by the Examination Board may be appealed to the Vice-Rector for Academic Affairs.

## § 16

Regulations for the organization of the diploma examination in nursing in first-cycle studies  
first-cycle studies shall enter into force on the date of its adoption.

Dr. Katarzyna Strzała-Osuch, Prof. PANS

Chair of the **Senate**



**Appendix No. 1 to the Regulations for the  
organization of the diploma examination in  
nursing in first-cycle studies**

**SCALE FOR CONVERTING POINTS INTO GRADES  
- THEORETICAL PART OF THE DIPLOMA EXAM**

<b>NUMBER OF POINTS</b>	<b>GRADE</b>	
<b>95 – 100</b>	<b>4.51 – 5.00</b>	<b>VERY GOOD</b>
<b>89 – 94</b>	<b>4.21 – 4.50</b>	<b>GOOD PLUS</b>
<b>83 – 88</b>	<b>3.71 – 4.20</b>	<b>GOOD</b>
<b>77 – 82</b>	<b>3.21 – 3.70</b>	<b>SUFFICIENT PLUS</b>
<b>71 – 76</b>	<b>up to 3.20</b>	<b>SUFFICIENT</b>
<b>70 AND BELOW</b>		<b>INSUFFICIENT</b>

**SCALE FOR CONVERTING POINTS INTO GRADES  
- PRACTICAL PART OF THE DIPLOMA EXAM (OSCE)**

<b>NUMBER OF POINTS</b>	<b>GRADE</b>	
<b>91–100</b>	<b>4.51 – 5.00</b>	<b>VERY GOOD</b>
<b>81 – 90</b>	<b>4.21 – 4.50</b>	<b>GOOD PLUS</b>
<b>71 – 80</b>	<b>3.71 – 4.20</b>	<b>GOOD</b>
<b>61 – 70</b>	<b>3.21 – 3.70</b>	<b>SUFFICIENT PLUS</b>
<b>51 – 60</b>	<b>up to 3.20</b>	<b>SUFFICIENT</b>
<b>50 AND LESS</b>		<b>INSUFFICIENT</b>

## INDIVIDUAL PROTOCOL OF THE THE THEORETICAL PART OF THE DIPLOMA EXAM

First name(s) and surname of the student  
..... born on ..... r.

.....

student of the Faculty of Health Sciences - major in nursing album no. ....

year of matriculation ..... took the theoretical part of the diploma exam on  
.....20....r.

before the Examination Board composed of:

Chair: .....

Members:

.....  
.....  
.....

### Decision of the Examination Committee

Student .....  
(student's first and last name)

obtained ..... points in the theoretical part of the diploma

exam, which according to the grading scale is .....

and, by decision of the Committee, passed/failed\* the theoretical part of the diploma exam

with a grade of .....  
(enter in words)

Signature of the Chair of the Commission  
Commission

Signatures of the Members of the

.....

.....

.....

\* delete as appropriate

## CONSENT TO RECORDING THE THE PRACTICAL PART OF THE DIPLOMA EXAM

The OSCE (Objective Standardized Clinical Examination) practical diploma exam takes place on-site at the Monoprofile Medical Simulation Center ul. .... The course of the practical exam is recorded using an image and sound recording device, unless this is impossible for technical reasons.

I consent\* to the recording of image and sound during the practical part of the diploma exam.

Student's first and last name	Album number	Student's signature

\*A student who does not give their written consent to the recording of image and sound during the practical part of the exam practical exam may not take the exam.

....., on .....

## MINUTES OF THE DRAWING OF SUBJECTS FOR THE PRACTICAL PART OF THE DIPLOMA EXAM

On ....., in the presence of the Commission, a draw was held to select the subjects for the practical part of the diploma examination. .... students took part in the draw. The results of the draw are as follows:

The practical part of the diploma exam in **surgery and surgical nursing** will be taken by the following students:

1. ....
2. ....
3. ....

The following students will take the practical part of the diploma exam in **internal medicine and internal nursing**:

1. ....
2. ....
3. ....

The following students will take the practical part of the diploma exam in **pediatrics and pediatric nursing**:

1. ....
2. ....
3. ....

**Signature of the Chair of the  
Committee:**

.....

**Signatures of Committee Members:**

.....

.....

## INDIVIDUAL PROTOCOL OF THE PRACTICAL PART OF THE DIPLOMA EXAM (OSCE)

First name(s) and surname of the student

..... born on.....in

..... student of the Faculty of Health

Sciences – major in nursing album no. ....

year of matriculation ..... took the practical part of the diploma  
exam on .....

before the Examination Board composed of:

Chair: .....

Members: .....

.....

.....

The content of the exam task, together with the nursing process description sheet, is attached.

### Decision of the Examination Board

Student .....

(student's first and last name)

obtained ..... points in the practical part of the diploma  
exam, which according to the grading scale is

.....

and, by decision of the Commission, passed/failed\* the practical part of the diploma exam  
with a grade of

.....

(enter in words)

Signature of the Chair of the Commission  
Committee Members

.....

Signatures of

.....

.....

.....

\* delete as appropriate

## EXAMINATION FORM OF THE EXAMINATION TASK (OSCE)

Examination date		
Student's first and last name		
Album number		
Randomly selected subject		
Composition of the examination committee		
Planned number of OSCE stations *name/topic of station		
Name and surname of the coordinator of the practical part of the diploma exam		
OSCE station no. 1		
Name of the station		
Station duration		
Age group and gender of the simulator		
Use of patient monitor		
Required simulator/phantom/trainer functions		
Equipment		
Furnishings ( <b>including location of disposable items, description of cabinets</b> )		
Small equipment, disposable items ( <b>detailed description, number of items</b> )		
Additional equipment		
Other		
OSCE station no. 2		
Station name		
Station time		

Age group and gender of simulator	
Use of patient monitor	
Required simulator/phantom/trainer functions	
Equipment	
Furnishings ( <b>including location of disposable items, description of cabinets</b> )	
Small equipment, disposable items ( <b>detailed description, number of items</b> )	
Additional equipment	
Other	
OSCE station no. ....	
Station name	
Station time	
Simulator age group and gender	
Use of patient monitor	
Required simulator/phantom/trainer functions	
Equipment	
Furnishings ( <b>including location of disposable items, description of cabinets</b> )	
Small equipment, disposable items ( <b>detailed description, number of items</b> )	
Additional equipment	
Other	

Signature of the coordinator of the practical part of the diploma exam

.....



## CHECK LIST FORM FOR THE ASSESSMENT OF EXAMINATION TASKS (OSCE)

<b>No.</b>  <b>Assessment criterion</b>  <b>(Task completed: YES – 1 point, NO – 0 points)</b>		STATION PASS CARD – .....															
		Student's first and last name and student ID number															
1.																	
2.																	
3.																	
4.																	
5.																	
6.	.....																
<b>Total points/assessment</b>																	
<b>Examiner's comments:</b>																	
<b>ESSENTIAL EQUIPMENT</b>		<b>GRADING CRITERIA</b>								<b>Examiners' signatures</b>							
		<ul style="list-style-type: none"> <li>To pass the skill, it is necessary to perform <b>key actions no. ....</b> – <b>incorrect performance will result in failure of the task</b></li> <li><b>The minimum number of points required to pass the station is .....</b></li> </ul>															

## INDIVIDUAL DIPLOMA EXAM PROTOCOL

dated .....20.....

**The Examination Board composed of:**

**Chair:** .....

**Members:** .....  
.....

based on the minutes of the examination procedure, hereby declares that:

Mr/Ms .....

a student of the Faculty of Health Sciences - majoring in nursing, student ID number .....

has passed the diploma examination, obtaining the following results:

1. in the theoretical part:

– grade .....

2. in the practical part:

– grade .....

Total:

– grade (arithmetic mean of the above grades) = .....

Taking into account the results obtained, the Commission unanimously / by a majority vote\* decided that:

**Mr/Ms:** .....

has **passed the diploma exam with a result of** .....  
(enter in words)

Signature of the Commission President  
Members of the Commission

Signatures of the

.....

.....

.....

\* delete as appropriate

## COMPILED PROTOCOL OF THE DIPLOMA EXAMINATION

for students of the Faculty of Health Sciences - nursing program

dated .....20.....

**The Examination Committee composed of:**

**Chair:** .....

**Members:**

.....  
.....  
.....

based on the minutes of the examination proceedings conducted on .....20.....  
examining the examination procedure, hereby states the following:

... students took **the theoretical part** of **the diploma examination**.

The exam was passed by ..... students.

The exam was failed by ... students.

... students took **the practical part** of **the diploma exam**.

The exam was passed by - ..... students.

The exam was failed by ... students.

**Total result of the diploma exam:**

The exam **was passed** by ..... students.

The exam **was failed** by ..... students.

Comments:

.....  
.....  
.....

Signature of the Chair of the Commission  
Members of the Commission

Signatures of the

.....  
.....

## PROTOCOL OF THE FINAL RESULTS OF STUDIES

dated .....

Mr/Ms .....  
born on .....  
student of the Faculty of Health Sciences at Powiślańska Academy of Applied Sciences  
student ID number: .....  
field of study: Nursing  
level: First-cycle studies  
profile: practical  
form of study: full-time  
start date of studies: .....  
Duration of studies: 3 years, 6 semesters

<b>Arithmetic mean of grades from exams and credits obtained throughout the entire period of study (including failing grades)</b>	<b>a</b>	
<b>Diploma exam grade</b>	<b>b</b>	
<b>Final result of studies</b>	<b><math>w = 2/3a + 1/3b</math></b>	

Taking into account the course of studies and the result of the diploma examination, the committee decided that Mr/Ms ..... completed higher education with a final result of (grade on the diploma): .....

(in numbers)

(in words)

and obtained the title of Bachelor of Nursing

**Composition of the examination committee:**

**Signatures**

Chair:

.....

.....

Members:

.....

.....

.....

.....